

# Government Capabilities Statement



## Set Asides

HUBZone

Economically Disadvantaged  
Woman Owned Small Business

## Company Designations

NAICS: 561410

Cage: 4RZVO

Duns: 969910538

Sic: 7338

FSC: 3820

## Contact Information

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## Company Overview

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Eagle Eye Editing & Writing has been supplying high-quality editing and writing services since 1995. Recently nominated for an AGORA Award, the company has served government agencies, medical organizations, nonprofits, higher education institutions, and a broad variety of private enterprises and individuals. Executive Editor Joanie Eppinga, an expert in APA, has Approved Editor status at Gonzaga University and is familiar with Chicago and MLA style guidelines.

We offer exceptional responsiveness and customer service, and our page-per-hour ratio and quick turnaround time set us apart.

## Core Competencies

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We fine-tune documents to add credibility, professionalism, and accuracy. Because we are experts in language, we can revise documents from varied disciplines, communicating clearly what the client wants the audience to understand. We are quick to learn the nomenclatures and stylistic preferences of particular fields. We also offer formatting services in Word and InDesign, and include animation upon request.

## Contracting Highlights

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### *Centers for Disease Control: Mining Safety Report*

Supervisor: Joshua Tabor

Eagle Eye Editing & Writing took the verbatim notes from 23 speakers at a mining conference and streamlined them into professional content with a consistent voice. The finished document was formatted with graphics corresponding to the content.

### *National Park Service: Scenic Vista Management Plan for Yosemite National Park*

Supervisor: Kevin McCardle

We edited a rough document of more than 300 pages for consistency, grammar, punctuation, spelling, and Chicago Manual of Style citations. We turned it into a PDF as well as into HTML for posting on the web (available at:

<http://www.nps.gov/yose/parkmgmt/vista.htm>).

We also edited and formatted a follow-up environmental impact statement.

### *National Park Service: Invasive Plant Management Plan*

Supervisor: Charles Repath

We edited a 200-page document for typographical errors, spelling, grammar, and voice. Formatting included graphics and management of various specified fonts, as well as references in APA style.